**TRAINING NOMINATION FORM FOR MEDEA PROJECT**

**Training Course on Verification of Rice Moisture Meters**

**3-7 December, 2018 at EWMC, Pattaya, Thailand**

Please complete and email this form to [Anne.Hoepfner@ptb.de](mailto:Anne.Hoepfner@ptb.de)

by **15 October, 2018**. Please type your details into this form, handwritten scanned documents are not acceptable.

All nominations will undergo a selection process and will be evaluated by the members of the MEDEA Coordination Committee.

Selection of participants will be based on the following criteria:

* Years of practical experience as an officer and technical expert working in quality measurement of agricultural products
* Experience in training other staff members
* Years of responsibility for implementation metrological control of agricultural products
* Willingness to train others within your economy as well as within the framework of future APLMF courses
* Years of experience as an inspector

Only nominations supported by the **Director of your institution** will be considered.

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| **Nominee to complete this section**  (Use separate nomination form for each nominee) | | |
| **Participant information** | | |
| Economy | | |
| Institution | | |
| Department | | |
| Title Ms  Mrs  Mr  and if applicable Dr  Prof. | | |
| First Name       Last Name | | |
| Gender Female  Male | | |
| Date of Birth Day    Month    Year | | |
| Passport number       Date of Expiry | | |
| Airport of Departure | | |
| Dietary Requirements | | |
| Email       Telephone | | |
| Address | | |
| **Participant Qualifications** | | |
| Education Qualification       Year  Qualification       Year  Qualification       Year | | |
| What is your current role including your responsibility in your institute for implementing metrological control of agricultural products? | | |
| How many years of experience do you have in implementing QMAP?  Grain moisture meter for       year(s)  Others: (Please specify) 1.      for       year(s)  2.       for       year(s) | | |
| What is your experience in training others? | | |
| Are you willing to deliver a lecture or demonstration to support other trainers at an international training course in the future?  1 Yes  2 No | | |
| Complete the Action Plan below to show how you will implement the test procedures from the training course. Add additional lines if required | | |
| Due Date | Activity | Who and how many people will be involved |
|  |  |  |
|  |  |  |
|  |  |  |
| After this training you will be expected to implement change within your economy to improve your economy’s capability and harmonisation with OIML. By submitting this form you verify that if you are accepted for training you will:   * give your manager progress reports on your Action Plan * ensure your Action Plan is implemented * produce a report on the implementation of your Action Plan for the next APLMF meeting   I agree to the above terms and conditions:  Yes | | |
| |  | | --- | | **Information about your economy**  The following questions are designed to develop a profile about how quality measurements of agricultural products are regulated within your economy.  Does your economy have adequate **legislation** in place to regulate quality measurement of agricultural products?  Yes , No . If you answered, No, please explain further:  **Who** carries out inspections of quality measurement of agricultural products in your economy?  Inspectors , 3rd party , other  What **verification periods** does your economy implement?  Grain moisture meter :       year(s)  Others: (Please specify) 1.      :       year(s)  2.      :       year(s)  Does your economy carry out **type approval** **for grain moisture meter**?  Yes , No  If No, explain how you ensure the integrity of the instrument  To what extent does your economy implement **OIML R 59**?  Fully implemented , Partially implemented , Not implemented yet  Add any explanation, if required:  To what extent does your economy implement **APLMF Guide Document on Rice Moisture Measurement**?  Fully implemented , Partially implemented , Not implemented yet  Add any explanation, if required:  List all **areas/fields** of quality measurement of agricultural products, other than grain moisture meters, already **implemented** in your economy. Please also specify metrological control system used.  List all **areas/fields** of quality measurement of agricultural products, other than grain moisture meters, your economy **plans to implement** within the next 3 years. Please also specify metrological control system that will be used.  List any **problems** your economy needs to overcome in-order-to implement OIML recommendations/APLMF Guide for Grain moisture meter effectively.  Add **anything else** you feel is important to share with the trainers and other WG members.  What specific area/s would you want the trainers **to focus** on in the lectures and demonstrations? | | | |

**Please ask your Director to complete the next section**

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| **Director to complete this section** |
| Name |
| Position |
| Email |
| What skills does the nominee have that makes them suitable for this training course? |
| Describe the potential you see for the nominee to be a future manager/leader in your economy |
| Would you support the nominee as a prospective leader for quality measurement of agricultural product’s capacity building within the region in the future?  Yes  No |
| Please explain how attendance at this training course will improve the regulation of quality measurement of agricultural products in your economy? |
| How good are the nominee’s English communication skills?  **Speaking**  1 Basic 2 3 4 5 Excellent  **Written**  1 Basic 2 3 4 5 Excellent  Note: “basic” is the level equivalent to score 500 of TOEIC or score 50 of TOEFL (iBT). |
| I endorse this nomination and I will:  support the implementation of their Action Plan  ensure a report on the Action Plan will be included in the economy report at the next APLMF Meeting |
| Signature       Date |

**Nomination Form to be submitted to** [Anne.Hoepfner@ptb.de](mailto:Anne.Hoepfner@ptb.de) **by the Director by 15 October, 2018.**