APLMF 2018 Work Programme and Secretariat Activity report

Presented by: Mr Stephen O’Brien
APLMF President
8 Nov 2018
2018 Report

• Full Report is in your meeting documents
• Year since last meeting busy and productive for Secretariat team

Membership Updates

• APLMF Membership Criteria agreed at 24th APLMF on website
• Brunei Darussalam move to Full Member
• DPR Korea move from Full to Corresponding Member
• Correspondence with 2 economies regarding possible membership

Continue to develop APLMF website

• Continuous improvement – layout and usability
• Loading papers during meeting
• ‘Full Member Only’ section – encourage better utilisation
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General Website Information

- 4,655 users to the website
- 8,600 sessions (users who have used the site multiple times over the 12-month period)
- 23,200 page views
- The average time a user stays on the website is 3 minutes 21 seconds
- 80% of our traffic is from people using desktop computers, 20% from people using mobiles or tablets
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Directory information on legal metrology and contact details

- Continue to encourage APLMF member economies to update
- Feb and July contacted members with outdated information

President’s Newsletter

- Circulated in December 2017, April, July and September 2018
- Sent to member economy primary representatives – please pass on
- 23rd APLMF meeting agreed that we would encourage economies to provide interesting articles
- Received number of contributions from members – Thank you
- Encourage further contributions – Please respond when asked
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Training Delivered

- Secretariat / MEDEA Co-ordination Committee delivered:
  - **Pre-Packaged Goods**, China & OIML Pilot Training Center – PR China (April)
  - **Verification of Non-Automatic Weighing Instruments** (including weighbridges) – Malaysia (May)
  - **Small Training Course for APLMF WG on Quality Measurement of Agricultural Products** (QMAP) - Thailand (July)
  - Joint APLMF/APMP MEDEA 2 Project Planning workshop – Hong Kong (July)

- Reporting and action plans submitted by participants are followed up

Appreciation

- **MEDEA** - PTB Administration and German Government Sponsorship
- **Hosting** - National Metrology Institute of Malaysia, SIRIM Berhad Central Bureau of Weights and Measures - Thailand and the General Administration of Quality Supervision, Inspection and Quarantine (AQSIQ) - PR China
- **Trainers** - Australia, Japan, New Zealand and Thailand
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MEDEA Co-ordination Committee

- Reviewed and re-confirmed representation for MEDEA 2
  - Stephen O’BRIEN – APLMF President
  - Alli SMITH – APLMF Secretariat
  - Marian HAIRE – APLMF Training Co-ordinator
  - Haslina ABDUL KADIR – WG Chair QMAP

- Welcome - Haslina ABDUL KADIR

- Thank - Dr Tsuyoshi MATSUMOTO for his previous dedicated service

Development and trial of e-learning (on-line) training modules

- Full discussion yesterday
- Project of strategic importance and will be a priority
Metrology Asia Pacific Web Portal

- **Development** of a joint APMP-APLMF metrology web portal to facilitate sharing of information resources has been **progressed**
- **Work has taken longer than expected** with the unavailability of a number of the project team due to other commitments
- **Will enable easy access to resources** that meet multiple needs for communication and engagement with stakeholders on issues and development needs relating to metrology
- Links to useful information and development resources identified at a recent OIML Workshop introducing a **Quality Infrastructure (QI) Toolkit**
- **Number of case studies** highlighting the importance of metrology have also been received and others are under development which will provide useful content
- After the 25th APLMF meeting the project team will be refocussing its efforts on **completion of this project** this by the end of 2018
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Working Relationships with OIML, APEC, other international and or regional organisations

Attendance:

• Asia Pacific Economic Cooperation (APEC) Sub-Committee on Standards and Conformance (SCSC), Senior Officials Meeting 1 and Specialist Regional Bodies (SRB) Forum / Feb / PNG / S O’Brien

• Asia Pacific Metrology Programme (APMP) Mid-year meeting, MEDEA Coordination Committee meeting and Workshop on ‘CABUREK Concept / July / Hong Kong / S O’Brien and M Haire

• 53rd OIML International Committee of Legal Metrology, RLMO and CEEMS Advisory Group meetings / Oct / Germany / S O’Brien
APEC Specialist Regional Bodies Forum

- 5 Specialist Regional Bodies (SRBs) responsible for standards and conformance infrastructure
- Work with the APEC Sub-Committee on Standards and Conformance (SCSC)
- To clarify what the individual bodies can do to support APEC each SRB’s undertook a mapping exercise - Mapped what capability and expertise they can provide against APEC goals
- Mapping summarised and presented to the SCSC, SOM1, PNG (see 18-2 SCSC SOM1 - Annexe to SRB Forum Convenor report)
- SRB Forum also organised an open session for SCSC and economy representatives in Port Moresby, PNG
Other Activities

- Implement the **transition of current working groups** including disestablishment, confirming subject experts, establishing new working groups
- Organise the **25th APLMF** and Working Group Meetings
- Further develop the **membership fee discussion paper**
- Follow up from **24th APLMF Meetings**:
  - Video summary of highlights
  - Minutes circulated and agreed
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Other Activities

• Continued to work with MEDEA and the APLMF Training Coordinator to streamline the delivery and follow up on MEDEA courses:
  – Secretariat Task Checklist completed
  – MEDEA 2 Procedures for Implementation agreed
  – Google Drive continues to be our preferred repository for training course materials
  – Economy reports are now collected by PTB
  – Participant feedback – Survey Monkey successfully used

• Financial Reporting:
  – Full year financial report approved by online vote for 2017
  – Interim Financial Report for the period 1 January to 30 September 2018 will be covered under a separate report
  – Full year financial report will be circulated in February/March 2019
Thank you for your time and attention.

Mr Stephen O’Brien: President@aplmf.org