**NOMINATION FORM**

**APLMF Training Course on the Verification and Pattern Approval of Electricity Meters and EV Supply Equipment**

**18 January - 21 January 2021, Online, China & Korea**

Please complete and email this form to anne.hoepfner@ptb.de by **15 December 2020**. Please type your details into this form, handwritten scanned documents are not acceptable.

All nominations will undergo a selection process and will be evaluated by the members of the MEDEA Coordination Committee.

Selection of participants will be based on the following criteria:

* Years of practical experience as an officer and technical expert working with electricity meters
* Experience in training other staff members
* Years of responsibility for implementation of metrological control of electricity meters
* (i.e. supervision, law enforcement)
* Willingness to train others within your economy as well as within the framework of future APLMF courses
* Years of experience as an inspector

Only nominations supported by the **Director of your institution** will be considered.

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| **Nominee to complete this section**  (Use separate nomination form for each nominee) | | |
| **Participant information** | | |
| Economy | | |
| Institution | | |
| Department | | |
| Title Ms  Mrs  Mr  and if applicable Dr  Prof. | | |
| First Name       Last Name | | |
| Gender Female  Male | | |
| Date of Birth Day    Month    Year | | |
| Email       Telephone | | |
| Address | | |
| **Participant Qualifications** | | |
| Education Qualification       Year  Qualification       Year  Qualification       Year | | |
| What is your current role including your responsibility in your institute for implementing metrological control of electricity meters (i.e. supervision, law enforcement)? | | |
| How many years of experience do you have in implementing electricity meters (i.e. supervision, law enforcement)?        year(s) | | |
| What is your experience in training others? | | |
| Are you willing to deliver a lecture or demonstration to support other trainers at an international training course in the future?  1 Yes  2 No | | |
| Complete the Action Plan below to show what you intend to do with the knowledge gained during this course over the next 6 months. Add additional lines if required | | |
| Due Date | Activity | Who and how many people will be involved |
|  |  |  |
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|  |  |  |
| After this training you will be expected to implement change within your economy to improve your economy’s capability and harmonisation with OIML. By submitting this form, you verify that if you are accepted for training you will:   * give your manager progress reports on your Action Plan * ensure your Action Plan is implemented * provide a progress report on your Action Plan six months after the training when requested by the APLMF Secretariat * produce a report on the implementation of your Action Plan for the next APLMF meeting   I agree to the above terms and conditions:  Yes | | |
| |  | | --- | | **Information about your economy**  The following questions are designed to develop a profile about how electricity meters are regulated within your economy.  Does your economy have adequate **legislation** in place to regulate electricity meters?  Yes , No . If you answered, No, please explain further:  **Who** carries out inspections of electricity meters in your economy?  Inspectors , 3rd party , industry , other  Does your economy carry out **certification of quantity for electricity meters**?  Yes , No  If No, explain how you ensure the net content  To what extent does your economy implement **OIML R 46**?  Fully implemented , Partially implemented , Not implemented yet  Add any explanation, if required:  List any **problems** your economy needs to overcome in-order-to implement OIML R46 effectively.  Add **anything else** you feel is important to share with the trainers and other WG members.  What specific area/s would you want the trainers **to focus** on in the lectures and demonstrations? | | | |

**Please ask your Director to complete the next section**

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| **Director to complete this section** |
| Name |
| Position |
| Email |
| What skills does the nominee have that makes them suitable for this training course? |
| Describe the potential you see for the nominee to be a future manager/leader in your economy |
| Would you support the nominee as a prospective leader for electricity meters capacity building within the region in the future?  Yes  No |
| Please explain how attendance at this training course will improve the regulation of electricity meters in your economy. |
| How good are the nominee’s English communication skills?  **Speaking**  1 Basic 2 3 4 5 Excellent  **Written**  1 Basic 2 3 4 5 Excellent  Note: “basic” is the level equivalent to score 500 of TOEIC or score 50 of TOEFL (iBT). |
| I endorse this nomination and I will:  support the implementation of their Action Plan  ensure a report on the Action Plan will be included in the economy report at the next APLMF Meeting |
| Signature       Date |